

**Sub.: Daily Report on Swachh Bharat Abhiyan of Jawaharlal Nehru Port Trust**  
**dated 18/03/2017**

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As per the program of the Swachh Bharat Abhiyan the round in the port area was taken by the Dy. Chairman along with the Sr. officers and identified the areas to be cleaned and the instruction were given to the concerned officials.

The following activities were carried out during the day -

- i) The upkeep and cleaning of the offices including common area, premises, toilets, stairs of Administration Building, POC Building, Training Centre, Guest House was carried out through the PAP Labour Society.
- ii) The weeding of old files and records has been carried out in the Marine Department and MS Department.
- iii) The disposal of e-waste (12.6 tonnes) from the Stores through authorized agency.
- iv) The parks in the Township and Lawn in the Port Area cleaned through the PAP Labour Society.
- v) The dustbins at regular interval (50 mtr interval) are placed in the Port area.
- vi) The Boards indicating about Dos and Do not about cleanliness are installed in the port area.
- vii) The plantation in open areas, avenues and corners has been carried out on the road approach into the Administration Building.
- viii) The proper keeping up files records, Dak pads and other important papers in the office of Marine Department, Administration Department.
- ix) The scrap materials lying in the offices has been identified and sent of the stores.



**Old records before SWA**



**Weeding of old record under SWA**



**Accumulated garbage before SWA**



**Removal of garbage under SWA**



**Display of boards about cleanliness**