

**Sub.: Daily Report on Swachh Bharat Abhiyan of Jawaharlal Nehru Port Trust
dated 27/03/2017**

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As per the schedule of the Swachh Bharat Abhiyan, the following activities were carried out :-

- i) The upkeep and cleaning of the offices including common area, premises, toilets, and stairs of Administration Building, POC Building, and Hospital was carried out through the PAP Labour Society.
- ii) Cleaning of Wharf and Shed – The cleaning of Wharf and Sheds through PAP Labour Society.
- iii) The Board about Do & Don't message of cleanliness displayed in Township area.
- iv) The cleaning and repairing of drainage in Port Area.
- v) The plantation in open area in Township carried out.
- vi) The proper keeping of files in Finance and Administration Department.
- vii) Cleanliness of terrace and surrounding area of Hospital.
- viii) The room cleaning of Stores, Yard Cleaning, road cleaning etc. was carried out.
- ix) Regular cleanliness, weeding, grass removal and plantain activity – The regular cleanliness, weeding and grass removal carried out regularly.
- x) Identifications and disposal of scrap material lying in the office premises of the organization - The scrap material in various department identified and sent to Stores.
- xi) Removal / disposal of unused articles - The same were removed from all sections.
- xii) Regular and proper cleaning of all furniture – The said activity carried out through PAP society.
- xiii) Proper cleaning and upkeep of washrooms and corridors – The said activity carried out in Port area and common places in Township.
- xiv) Liquid and faecal treatment – The liquid and faecal waste treatment carried out at STP.
- xv) The unnecessary vegetation removed in port area.
- xvi) Beautification and cleaning of parks - The beautification and cleaning of parks at Guest house and training center.



**No cleaning of terrace before SWA
In Admin. Bldg**



**Cleaning of terrace under SWA
in Admin. Bldg.**



Spilled cargo at wharf before SWA



Removal of spilled cargo under SWA



**No Cleaning of gutter before SWA
In Port area**



**cleaning of gutter under SWA
in port area**