



जवाहरलाल नेहरु पत्तन प्राधिकरण JAWAHARLAL NEHRU PORT AUTHORITY

ISO 9001 : 2015
ISO 14001 : 2015
ISO 27001 : 2013
ISO 45001 : 2018

पत्तन कार्यालय : प्रशासन भवन, शेवा, नवी मुंबई - 400707. Port Office : Administration Bldg., Sheva, Navi Mumbai - 400 707.
मुख्य सतर्कता अधिकारी Chief Vigilance Officer - (022) 2724 4151 ; मुख्य प्रबंधक (प्रशासन) एवं सचिव Chief Manager (Admn.) & Secy - (022) 2724 4021 ;
मुख्य प्रबंधक (यातायात) Chief Manager (Traffic) - (022) 2724 4191; मुख्य प्रबंधक (यां.एव.वि.अ.) Chief Manager (M&EE) - (022) 2724 4181 ;
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JNP/M&EE/US/DF/2023/ 24

27.02.2023

To

Mr. Suhas Ambade
A3/7/4 Millennium Towers,
Sector-9, Sanpada,
Navi Mumbai-400705.

Sub: Providing Consultancy services to JNPA in Management of Electrical Power Distribution Franchisee in JNPA Distribution Franchisee area and in other infrastructural projects.

Ref: Your proposal dtd. 13 January, 2023.

Dear Sir

With reference to the subject, Jawaharlal Nehru Port Authority is pleased to accept your quote received vide proposal dtd. 13th January, 2023 and assign the work of providing consultancy services to JNPA in subject works for the period from 01 March 2023 to 29th February, 2024. A brief summary of the scope of work and other terms and conditions are mentioned below.

Following tasks shall be part of your assignments to be performed independently or with supporting staff as deemed fit by the reporting Authority.

Scope of Work:

JNPA has signed DF agreement (MOU Route) on 05th January 2021 with "Maharashtra State Electricity Distribution Company Limited" for availing power connections through Distribution Franchisee in order to enable JNPA to distribute power without any legal hassle within Port area to various port customers.

JNPA has released HT power connection to 10 HT consumers in its DF area. You will be responsible to provide end to end solution for operationalising distribution franchisee through MOU route in the port area and also operating for daily activities as per MSEDCL requirement.

As informed earlier, proposed Scope of work was divided into four Modules, out of the four modules, works under the first module is completed while balance works under remaining three modules are to be executed. Your scope of work under this assignment for operationlisation and management of Distribution Franchisee at JNPA includes but not limited to the following.

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Module-II- Assistance in procurement and installation of MSEDCL approved Metering System and modification in the existing network as per MSEDCL requirement including Bid process management, assistance in award of work Contract for installation of MSEDCL approved Metering system in JNPA DF area.

Submission of new service connections of LT consumers through WSS Portal, Process and documentation of individual LT connections and release of power supply. Mapping of New LT connection and Energy audit in NDM portal of MSEDCL, Feeding of LT consumer in NC module of MSEDCL. Assisting the vendor and JNPA for establishing the communication network for LT metering.

Module III- Implementation of Metering, Bill Collection & distribution and Payment Collection Process as per MSEDCL requirement. Analysing the billing data and preparing MIS report, Preparation and submission of Energy Audit report, Scrutiny of Electricity bills received by JNPA and liaising with MSEDCL wherever necessary.

Module IV- Compliance and Reporting works required under the DF agreement.

Renewal of DF agreement: Assist JNPA in process of renewal of present Distribution Franchisee agreement (MOU Route) with "Maharashtra State Electricity Distribution Company Limited" which is due to expire on 04.01.2024.

In addition to above, you will have to provide necessary assistance to JNPA Electrical maintenance section in office works e.g. drafting notes, preparing presentations, Providing advice on legal as well as statutory matters whenever necessary.

Other terms and Conditions:

1. You will be required to be available for at least two working days per every week at JNPA office or as required or at such place as and when this engagement requires. In addition to above, you would also be readily available through phone/Mobile and e-mail from wherever you are located, in order to expedite deliverables for JNPA under scope of services under this assignment. You will be reporting to Manager (Utility Services).
2. The appointment shall be for a period of 12 calendar months from 01.03.2023 to 29.02.2024. Monthly remuneration towards providing above mentioned services shall be Rs. 1,65,000/- (One Lakh Sixty-five thousand only) plus GST, payable at the end of each month, within 30 days from the date of submission of invoice. This shall also include Food, Accommodation, local travel travelling expenses to and from JNPA, MSEDCL offices whenever necessary and out of pocket expenses if any.
3. In case of outstation travel under the scope of this assignment, you shall be reimbursed for out of pocket expenses including economy Air travel, Conveyance, Airport transfers, Food and Accommodation expenses at actuals, against the submission of necessary vouchers, Bills, Boarding pass etc. for the purpose of claiming reimbursement.
4. As discussed, you will be provided office space and requisite staff for assisting you in execution of works under this assignment.

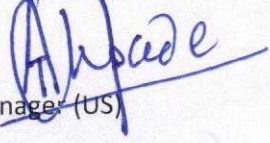
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5. Please note that the reporting authority for this consultancy work shall be Manger (Utility Services)

Kindly acknowledge receipt of this order.

Thanking you

Yours faithfully



Manager (US)



जनेर प्राधिकरण
JNPA

अनिल टी. चोपडे / ANIL T. CHOPADE
प्रबंधक (वां तथा वि. अभि.-उ.से.)
MANAGER (M & E.E. - US)
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