



**JAWAHARLAL NEHRU PORT AUTHORITY**

Administration Department (Personnel Section)

Advt. No. A/PE/A-08/2024/AD-02

Jawaharlal Nehru Port Authority invites applications for

**WALK-IN-INTERVIEWS**

for preparing panel for engagement of

**PILOTS on Contract Basis**

Pilots fulfilling following Qualifications, Experience and Age criteria are eligible

**Qualifications and Experience:**

**Essential :**(i) Be an Indian National.

(ii) possess Master(FG) Certificate of Competency with at least one year sailing experience as Chief Officer and above in Foreign Going Ships. Indian Citizen with foreign Certificate of Competency and recognized by India, must acquire relevant endorsement from the DG Shipping.

(ii) One-year post qualification experience as Master/Chief Officer of a foreign going ship.

**Age Limit:** Not more than 55 years as on 1<sup>st</sup> February, 2024.

**Terms and conditions of the contract are attached at Annex-I.**

**I. ELIGIBILITY CRITERIA:**

Candidates, intending to apply for the above posts should ensure that they fulfil the minimum eligibility criteria mentioned above.

**II. SELECTION PROCEDURE:**

The selection of shortlisted candidates for the engagement will be subject to verification of required documents as indicated in this advertisement, in

original. Non submission of requisite documents by the candidate during this process will disqualify his/her candidature from further participation in the recruitment process. Further, during the verification if it is found that the requisite documents do not meet the prescribed criteria, his candidature will not be considered further in the recruitment process.

JNPA reserves the right to call only the requisite number of candidates for the selection process, i.e. written test/interview, based on the preliminary screening/short-listing with reference to qualifications, age, relevant experience, etc. of the candidates.

### **III. LIST OF DOCUMENTS TO BE ATTACHED TO APPLICATION AND PRODUCED AT THE TIME OF VERIFICATION:**

**The self-attested photocopies of following documents** in support of the candidate's eligibility and identity are required to be attached to the application and original of the same are required to be produced at the time of verification. **Non submission of requisite documents by the candidate will debar his/her candidature from further participation in the recruitment process.**

- (i) Proof of Date of Birth (Birth Certificate issued by the Competent Municipal Authorities or SSLC/ Std. X Certificate with DOB).
- (ii) Proof of Nationality.
- (iii) Mark-sheets & certificates of educational qualifications and other relevant eligibility criteria documents as indicated against concerned posts.
- (iv) Certificate of Competency(CoC) and Continuous Discharge Certificate(CDC)
- (v) Experience Certificates on the letter head of concerned Company/Firm indicating dates of joining and date of relieving (if not presently working on the same organisation) with date wise details of posts held during the period. For present organization appointment order and document certifying presently working (certificate from organization, last salary slip etc.).
- (vi) Disability Certificate in prescribed format (Please refer to Annexure) issued by the Medical Board duly constituted by the Central or State Government in the prescribed format.

**Note: JNPA reserves right not to consider the candidature if he/ she fails to produce the relevant eligibility documents as mentioned above.**

### **IV. HEALTH:**

Applicants should be of sound health and should meet the medical standards. Engagement of selected candidates shall be subject to receipt of fitness certificate/medical report from the JNPA Hospital.

## **V. SUBMISSION OF APPLICATION**

- 1) Applications shall be accepted only by e-mail on [shishirbansode@jnport.gov.in](mailto:shishirbansode@jnport.gov.in) Applicant should forward mail with **Subject : Application for engagement of Pilot on contract basis through Walk-in Interviews.**
- 2) Along with the application, details of applicants shall be given in the **prescribed format** given below. Scan copies in proof of age, qualifications, experience, CoC, CDC, Passport, training, etc. are required to be attached to the application
- 3) Further, candidates are requested to bring **original testimonials** in support of age, qualifications, experience and caste status, along with **self-attested copies** and passport size photographs with details of candidate in the prescribed format given below at the time of walk-in interviews. Candidates working in Govt./Semi Govt./Other Major Port/Public Sector Undertaking should bring a "No Objection Certificate".
- 4) JNPA takes no responsibility to consider any certificate sent separately.
- 5) Shortlisted candidates will be called for walk-in interviews on **1<sup>st</sup> or 3<sup>rd</sup> Wednesday** of the month at 1100 hours. Only email invitation will be sent on the valid email address provided by the candidate in his/her application. Candidates are required to confirm their availability through email communication for further interview process.
- 6) The shortlisted candidates are requested to report for interview at the following address: **Jawaharlal Nehru Port Authority, JNPA Administration Building, JNPT, Sheva, Navi Mumbai – 400707.**
- 7) JNPA reserves all rights to modify, change or cancel aforesaid walk-in interview dates, timings and process, if it deems fit without any further notice.

## **VI. GENERAL INFORMATION**

1. Merely applying for the post and being shortlisted in the examination/interview and/ or any stage of recruitment process does not imply that a candidate will necessarily be offered position in the Port.
2. Decision of the Jawaharlal Nehru Port Authority in all matters relating to recruitment including shortlisting of candidates for examination and or interview will be final and binding on the candidates. No correspondence or personal enquiries shall be entertained in this behalf.
3. While applying, the applicant should ensure that he/she fulfils the eligibility and other criteria mentioned above as on the specified dates and that the particulars furnished by him/her are correct in all respects. **In case it is detected at any stage of recruitment that a candidate does not fulfill the eligibility criteria and/or that he/she has furnished any incorrect/false information or has suppressed any material facts,**

**his/her candidature will stand cancelled. If any of these shortcomings is/are detected even after joining, his/her services are liable to be terminated.**

4. Jawaharlal Nehru Port Authority does not assume any responsibility for the candidates not being able to submit their applications in the given email id within the last date on account of any reason whatsoever.
5. The candidates should give their mobile number in the application form for SMS service from the Jawaharlal Nehru Port Authority.
6. Admission to further recruitment process will be purely provisional without verification of age / qualification / experience / category (SC/ST/OBC/PWD) etc. of the Candidates with reference to documents.
7. Candidates serving in Government / Quasi Government Offices, Public Sector undertakings will be required to submit "No Objection Certificate" from their employer at the time of Interview/Verification/Certificate scrutiny, failing which their candidature may not be considered. Candidates who are selected are required to submit unconditional discharge letter / relieving letter from their employer (Govt./Public sector / Private) at the time of joining Jawaharlal Nehru Port Authority, WITHOUT WHICH THEY WILL NOT BE ALLOWED TO JOIN.
8. The candidates will have to appear for the interview, tests, verification of documents etc., at their own cost.
9. Appointment of selected candidates is subject to their being found medically fit as per the requirements of the Jawaharlal Nehru Port Authority. Such appointment will also be subject to the service and conduct rules of the Jawaharlal Nehru Port Authority.
10. Decisions of the Jawaharlal Nehru Port Authority in all matters regarding eligibility, conduct of online examination, interview, other tests and selection would be final and binding on all candidates. No representation or correspondence will be entertained by the Jawaharlal Nehru Port Authority in this regard.
11. Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and/ or an application in responses thereto can be instituted only in Mumbai. Courts/ Tribunals/Forums at Mumbai only shall have sole and exclusive jurisdiction to try any cause/dispute.
12. Selected candidates will be governed by the terms and conditions of the Service Regulations of the Jawaharlal Nehru Port Authority in force.
13. The Jawaharlal Nehru Port Authority reserves the right to cancel the above Recruitment Exercise at any stage of the process without assigning any reason thereof.

***IN CASE OF ANY DISCREPANCIES, THE DETAILED ADVERTISEMENT PUBLISHED IN THE CAREERS SECTION OF OUR WEBSITE***

**<http://www.jnport.gov.in> 'Career' menu *SHALL BE FINAL. CANDIDATES ARE ADVISED TO VISIT THE CAREER SECTION OF OUR WEBSITE FOR DETAILED ADVERTISEMENT AND FOR FURTHER UPDATES ON THE RECRUITMENT EXERCISE.***

**CANVASSING IN ANY FORM WILL BE A DISQUALIFICATION.**

**General Manager(Admn.) & Secy.  
Jawaharlal Nehru Port Authority**

**Terms & Conditions of contract engagement**

- 1) Pilot will be initially engaged as a Trainee Pilot on Contract basis and the period of training will be decided by Dy. Conservator, JNPA.
- 2) Pilots have to work on 12 hrs on/12 hrs. off basis and long off will be granted in between or as amended from time to time.
- 3) The gross emoluments payable per month will depend on the category of tonnage slabs, a Pilot is licensed to handle, irrespective of sizes of ships handled during duty hours which will be as under, subject to tax deducted at source.

<b>SR. NO.</b>	<b>CATEGORY</b>	<b>GROSS EMOLUMENTS PER MONTH</b>
(1)	TRAINING	Rs. 1,00,000/-
(2)	On obtaining of a license during the first 4 months, vessels not exceeding 30000 GT and draft 11 M, but tankers not exceeding 20000 GT and draft 10 M (excluding man of war, LB02(BPCL) and Lagoon vessels).  (4 MONTHS SLAB)	Rs.1,96,800/-
(3)	After 4 months, vessels not exceeding 40000 GT and draft 12 M, but tankers not exceeding 30000 GT and draft 11 M (excluding man of war, and Lagoon vessels).  (4 MONTHS SLAB)	Rs.1,96,800/-
(4)	After 8 months, vessels not exceeding 50000 GT and draft 13 M, but tankers not exceeding 35000 GT and draft 12 M.  (4 MONTHS SLAB)	Rs.2,12,920/-
(5)	After 12 months, vessels not exceeding 65000 GT and draft 13.50 M, but tankers not exceeding 40000 GT and draft 12.50 M.  (6 MONTHS SLAB)	Rs.2,30,010/-
(6)	After 18 months, vessels not exceeding 80000 GT and draft 14 M, but tankers not exceeding 45000 GT and draft 13 M.  (6 MONTHS SLAB)	Rs.2,46,000/-
(7)	After 24 months, vessels not exceeding 95000 GT and draft 15 M, but tankers not exceeding 50000 GT and draft 14 M.  (6 MONTHS SLAB)	Rs.2,46,000/-
(8)	FULL TONNAGE, after 30 months  (6 MONTHS SLAB)	Rs.2,75,520/-

- 4) The above emoluments are applicable subject to, carrying out a minimum number of 85 acts per month. However, if the port certifies that, a pilot has not completed the minimum number of 85 acts for a particular month, as he was not allotted the minimum numbers, he will still be entitled for the full month package. However, if the Pilot performs any act exceeding the minimum 85 acts he will be entitled for a Pilotage allowance on par with Regular Pilots. However, all acts allotted by the Dock Masters will be required to be carried out to the complete satisfaction, as per the directions of the Dock Masters/Harbour Master/Deputy Conservator. Any refusal to carry out any acts will be liable for deduction at the rate of Rs. 2,000/- per act and any other action by the Port as approved by the Competent Authority.
- 5) When a Pilot is not engaged on pilotage duty, he may be required to man the Port Control. The two hours' duty in the Port Control will be treated as one act and will be counted for the minimum 85 acts, as prescribed in Clause 4 above.
- 6) An increment of 6% per year to a full tonnage Pilot on completion of one year and thereafter every year will be granted if a Pilot signs the contract for a period of 5 years as against 3 years' regular contract.
- 7) JNPA will retain 10% from his monthly package of contract. However, this will be subject to a ceiling of Rs.1,50,000/-, where after no further monthly deduction will be made from his monthly package. The amount will be released at the end of the contract on the following conditions:
  - a. The contract is terminated by either side as per the terms & conditions of contract i.e. by giving three months' notice.
  - b. No dues of JNPA are outstanding against the contract Pilot. If dues are outstanding the same will be recovered and the remaining amount will be paid to the contract Pilots.
  - c. If any disciplinary action is initiated against the contract Pilot for any gross misconduct the amount may not be refunded.
- 8) Lodging and Boarding in Guest House will be provided free during working hours and in accordance with approved rules. However, cost of meals is restricted to Rs. 2,250/- per month. Excess meal cost will be deducted from Pilot's monthly payment.
- 9) Conveyance from Guest-House to Port and back will be provided by JNPA, subject to proper and optimum use of vehicles provided for this purpose.
- 10) Initially, contract period will be of three/five years from the effective date of this agreement. The period of contract may be extendable upto another two years. However, the terms and conditions will be reviewed at the end of the contract period of 3/5 years.
- 11) Contract can be terminated by either side by giving three months' notice.
- 12) 20 days' casual leave and 30 Earned Leave per year (on prorata basis) will be allowed to Pilot. The un availed leave if any, will not be carried forwarded for next year. No encashment will be allowed for un-availed leave. If a pilot remains absent from duty on any working day/days (without prior permission), a

deduction of a proportionate amount calculated on the basis of monthly emoluments divided by 30 will be made.

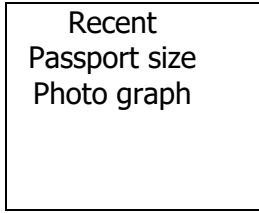
- 13) Whenever Pilot is called for Pilotage of vessel/s during his off duty hours, Pilotage allowances on par with the regular Pilots will be paid to him. All allowances which include fixed O/T for working on public holidays, honorarium allowances being paid to Regular Pilot will also paid to the Contract Pilots.
- 14) Only emergency medical treatment shall be provided by JNPA in case of an accident while on duty.
- 15) No vehicle will be provided from residence to Guest House and vice versa.
- 16) The commercial rent depending upon the type of accommodation, water charges, electricity charges at actuals will be recovered from him, if accommodation is provided at JNP Township.
- 17) Pilots will be covered by the Group Personal Accident Insurance Policy presently in vogue in JNPA, subject to the deduction of premium paid by JNPA from his pay package.
- 18) Health Insurance of up to Rs. 45,000/- annual premium will be reimbursed for self, spouse and two children up to age of 25 years.
- 19) Rs. 1,500/- per month will be reimbursed of mobile charges.
- 20) The rules and regulations for carrying out pilotage work and the rules and regulations regarding conduct, discipline, etc., as applicable to JNPA, will be applicable to Pilot.

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**PROFORMA**

Application for the engagement of **Pilot on contract basis in JNPA**



1. **Full name (in block letters) :**
  
2. **(a) Address for communication :**
  
- (b) Telephone No./Mobile No. :**
- (c) Fax / E-Mail address :**
  
3. **Name of present employer,  
post held with pay scale :**
  
4. **Date of Birth :**
  
5. **Age as on 1<sup>st</sup> February, 2024: \_\_\_\_\_ Years & \_\_\_\_\_ Months**
  
6. **Whether belongs to SC/ST/OBC/ :  
PWD/EX-SERVICEMAN**
  
7. **Educational & other qualification:**

Sr. No.	Degree/Diploma	Name of University/ Institution	Year of passing	Marks obtained/ Out of	% of Marks

**8. Details of employment / experience in chronological order:**

**(A) Sea Experience:**

Position held	Total Period		
	Year	Month	Days
Chief Officer			
Master			

(Details attached- Post qualification experience will only be counted)

**(B) Other Experience:**

Name of the Organization	Post held	Scale of pay	From	To	Nature of duties

**9. State clearly whether in the light :  
of the entries made by you above,  
you meet the requirements of the post.**

**10. Nature of present employment :  
post held.**

**11. Documents attached to the application:**

**12. Any other information :**

**The above information is correct and if at any time it is found that the information furnished above is incorrect/false, my candidature will stand cancelled. If any shortcoming/s is/are detected even after my selection, my services are liable to be terminated at any time.**

**Date: / /2024**

**(Signature of applicant)**