JNPT (Admn./P&IR Section)

A/P&IR/APIO/22 \ 1853

30th September, 2022

CIRCULAR

Subject: Appointment of Central Public Information Officers under Section 5(1) of the RTI Act 2005.

Section 5(1) of the RTI Act 2005 provides for the Public Authority to designate "as many" officers as Central Public Information Officer, as the case may be, in all administrative units and offices under it as may be necessary to provide information to persons requesting for the same.

In partial modification of the Office order no. A/GA/M-47/21 dtd. 21-12-2021, with the approval of the competent authority, the following officers of Administration Department (P & IR Section) has been appointed as Central Public Information Officer (CPIO) to deal with the RTI applications related to the areas as mentioned against their names with immediate effect:

| Sr. No. | Name | Designation | Tel. No. | Email | Subject Matter |
|------------|------------------------|------------------------------|------------------|--|---|
| 1 | Shri, Sanjiv B. Pagare | Dy. Manager | 022- 27244029 | sbpagare@ | Estate. |
| 2 | Shri Bharat Madhavi | Asst. Manager (HRD) | 022-27274621 | jnport.gov.in bharatmadhavi@ jnport.gov.in | HRD, Apprenticeship |
| 3 | Shri Shishir Bansode | Asst. Manager (P) | 022- 27244601 | shishirbansode@ jnport.gov.in | Personnel- |
| 4 | Shri Sachin Markad | Labour Welfare Officer | 022- 27244602 | sachinmarkad@ jnport.gov.in | Establishment IR matters i.e., contracts /tenders, employee welfare, canteen, sanitization, security, union matters |
| 5 | Shri Sagar D. Gurav | Labour Welfare Officer | 022- 27244603 | sagargurav@ jnport.gov.in | All remaining IR matters i.e. school, billing, IR expenditure, |
| | | | | | GIT/ conciliation, GSLI and gratuity, insurance, meal card and matters related to Hindi Section, etc. |
| 5 | Shri Kalpit Mhatre | PO | 022- 27244276 | kalpitmhatre@ jnport.gov.in | All matters pertaining to Personnel- Payroll. |

In pursuance of Section 19(1) of the Right To Information Act, 2005, the following officer of the Administration Department has been designated as Appellate Authority under RTI Act, 2005.

Appellate Authority under Section 19(1)

| St. No. | Name | Designation | Tel. No. | Email | Subject Matter |
|------------|----------------|-------------------|------------------|---------------------------------|---|
| 1 | Manisha Jadhav | Manager (P&IR) | 022- 27244023 | manishajadhav@ jnport.gov.in | All the matter pertaining to Estate HRD, Apprenticeship |
| | | | | | Personnel- Establishment, IF Matters i.e., contracts/ tenders, employed welfare, canteen sanitization, scrutiny |
| | | | 4 | | union, school billing, IR expenditure, GIT/conciliation, GSLI and gratuity, insurance, meal card and matters |
| | | | | | related to Hindi Section, matters related to Personnel- Payroll. |

All the concerned are requested to note the same and dispose off the matter in time bound manner.

Chief Manager (Admn) & Secy.

To,

All HODs/Managers

Dy. Secretary, Ministry of Shipping, Road Transport & Highways,

Transport Bhavan, New Delhi 110001 PS to Chairman/ PS to Dy. Chairman

Sr. Hindi Translator (OL) – For Hindi Translation

All Port Customers Notice Board

Manager (MS) for display on website