



Advt. No. A/PE/2025/AD-02

**JAWAHARLAL NEHRU PORT AUTHORITY (JNPA)**

Administration Department  
invites applications for appointment of

**CHIEF EXECUTIVE OFFICER (CEO) – Special Economic Zone  
(On Contract Basis for 5 Years)**

As per Board Resolution No. JNPA-285/13.11.2024, JNPA invites applications for the post of Chief Executive Officer (CEO) – SEZ on a contract basis for 5 years to lead and manage its multi-sector Special Economic Zone (SEZ) at JNPA.

<b>Name of Post</b>	<b>Essential qualifications &amp; Scope of work</b>
<b>CHIEF EXECUTIVE OFFICER</b>	<p><b>Essential Qualification:</b> 1) Any Engineering Graduate.</p> <p><b>Experience:</b></p> <ul style="list-style-type: none"><li>i) 10 years as HOD in the Engineering/Industrial cluster management, out of which at least 2 years in SEZ with the exposure in the field of SEZ management (desirable) having worked in Engineering. Finance, Traffic, Marine Department (Port Sector experience is desirable)</li><li>ii) Co-ordination with multiple Govt. agencies (Central &amp; State)</li><li>iii) Having experience of regulatory aspects of electricity licensee, Industrial Planning authority. Contract management for various services to be facilitated in industrial cluster.</li><li>iv) Customs and Development Commissioner co-ordination (Desirable)</li><li>v) Experience in collaborating with various industry chambers market promotion, stake holders, due compliances co-ordination, ISO works, exposure to the Industrial Relation related issues specific to local employment in respective industrial cluster.</li></ul> <p><b>Scope of work:</b> 1) Spearheading the entire SEZ activities to deliver the role of SEZ Developer</p>

	2) To adhere to the relevant provision of SEZ Act, 2005 & Rules 2006 3) The Special Planning Authority related compliance, 4) Electricity distribution licenses related compliance, 5) Customs co-ordination, 6) Development Commissioner / MoC&I co-ordination, 7) PGLM compliance adherence, 8) MoPS&W coordination, 9) Unit holder compliance review for timely adherence of tender and lease provisions, 10) overall SEZ operational –maintenance co-ordination, etc.
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**Remuneration:** Equivalent to HoD scale + allowances as per eligibility and as per Government guidelines in case of retired government officer.

**How to Apply:** Submit your resume with supporting documents at [gmadmn@jnport.gov.in](mailto:gmadmn@jnport.gov.in) strictly in the enclosed format along with all the supporting documents.

**Application Deadline:** 05.03.2025, 1800 Hours.

For details, visit: [www.jnport.gov.in](http://www.jnport.gov.in) | Contact: Manager ( P ) 267814061/31)

(JNPA reserves the right to accept/reject any application without assigning any reason.)

**Note 1:** Candidates must possess the essential qualifications mentioned against the post, candidates not possessing certificate of essential qualifications will not be eligible.

**Age [To be reckoned as on 1<sup>st</sup> February 2025]**

**Maximum Age:** 65 years.

**Terms and conditions of the contract are attached at Annex-I.**

**I. ELIGIBILITY CRITERIA:**

Candidates, intending to apply for the above posts should ensure that they fulfil the minimum eligibility criteria mentioned above.

**II. SELECTION PROCEDURE:**

The selection of shortlisted candidates for the engagement will be subject to verification of required documents as indicated in this advertisement, in original. Non submission of requisite documents

by the candidate during this process will disqualify his/her candidature from further participation in the recruitment process. Further, during the verification if it is found that the requisite documents do not meet the prescribed criteria, his/her candidature will not be considered further in the recruitment process.

JNPA reserves the right to call only the requisite number of candidates for the selection process, i.e. interview, based on the preliminary screening/short-listing with reference to qualifications, age, relevant experience, etc. of the candidates.

Note: Existing Govt. Employee shall have to resign from the on-going services before joining the post of CEO (SEZ), upon selection to the post.

### **III. LIST OF DOCUMENTS TO BE ATTACHED TO APPLICATION AND PRODUCED AT THE TIME OF VERIFICATION:**

**The self-attested photocopies of following documents** in support of the candidate's eligibility and identity are required to be attached to the application and original of the same are required to be produced at the time of verification. **Non submission of requisite documents by the candidate will debar his/her candidature from further participation in the recruitment process.**

- (i) Proof of Date of Birth (Birth Certificate issued by the Competent Municipal Authorities or SSLC/ Std. X Certificate with DOB).
- (ii) Proof of Nationality.
- (iii) Mark-sheets & certificates of educational qualifications and other relevant eligibility criteria documents.
- (iv) Reliving order from Government organization, Last Pay Certificate, Pension Order etc.

**Note: JNPA reserves right not to consider the candidature if he/ she fails to produce the relevant eligibility documents as mentioned above.**

### **IV. HEALTH:**

Applicants should be of sound health and should meet the medical standards. Engagement of selected candidates shall be subject to receipt of fitness certificate/medical report from the Government recognized reputed Hospital.

## **V. SUBMISSION OF APPLICATION**

- 1) Applications shall be accepted only by e-mail on [gmadmn@jnport.gov.in](mailto:gmadmn@jnport.gov.in) / [cma@jnport.gov.in](mailto:cma@jnport.gov.in) by or before due date. Applicant should forward mail with **Subject: Application for the post of Chief Executive Officer for Special Economic Zone in JNPA on contract basis** along with all the relevant documents (self-attested) in PDF format.
- 2) Applications should reach, on or before **05/03/2025**.
- 3) Along with the application, details of applicants shall be given in the **prescribed format** given below. Scan copies in proof of age, qualifications, experience, training, etc. are required to be attached to the application.

**IN CASE OF ANY DISCREPANCIES, THE DETAILED ADVERTISEMENT PUBLISHED IN THE CAREERS SECTION OF OUR WEBSITE <http://www.jnport.gov.in> 'Career' menu SHALL BE FINAL. CANDIDATES ARE ADVISED TO VISIT THE CAREER SECTION OF OUR WEBSITE FOR DETAILED ADVERTISEMENT AND FOR FURTHER UPDATES ON THE RECRUITMENT EXERCISE.**

**CANVASSING IN ANY FORM WILL BE A DISQUALIFICATION.**

**General Manager(Admn.) & Secy.  
Jawaharlal Nehru Port Authority**

**Terms & Conditions of contract engagement**

- 1) Chief Executive Officer will be initially engaged on contract basis and the period of such engagement shall be Five years with one-year extension on same terms and conditions subject to satisfactory performance.
- 2) The remuneration will be paid for Port sector retired Officer with relevant qualification & experience – as per payment equivalent to HOD rank post deduction of pension amount if any and per extant regulation and for other candidate scale equivalent to HOD and all other facilities as per HOD rank.
- 3) The remuneration will be based on the monthly attendance certified by the concern reporting officials. Unauthorized absence will be proportionately deducted from the monthly remuneration.
- 4) Chief Executive Officer shall be entitled to the vehicle facility at par with the existing facility availed by the HODs.
- 5) The Contract can be terminated by either side by giving one months' notice.
- 6) The rules and regulations regarding conduct, discipline, etc., as applicable to JNPA, will be applicable to the Chief Executive Officer on contract.

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**8. Details of employment / experience in chronological order:**

<b>Name of the Organization</b>	<b>Post held</b>	<b>Scale of pay</b>	<b>From</b>	<b>To</b>	<b>Nature of duties</b>

9. State clearly whether in the light: of the entries made by you above, you meet the requirements of the post.

10. Nature of present employment : post held.

11. Documents attached to the application:

12. Any other information :

**The above information is correct and if at any time it is found that the information furnished above is incorrect/false, my candidature will stand cancelled. If any shortcoming/s is/are detected even after my selection, my services are liable to be terminated at any time.**

Date: / /2025

(Signature of applicant)