



# Policy for Disposal of Excavated Soil Debris at JNPA SEZ

Approved by Competent Authority on-22/04/225

JNPA Special Planning Authority  
Jawaharlal Nehru Port Authority  
Administration Building,  
Sheva, Navi Mumbai - 400 707

**Jawaharlal Nehru Port Authority  
Special Economic Zone**

**Policy for disposal of Excavated soil debris at JNPA SEZ**

**1. Title**

This policy shall be called “Policy for disposal of Excavated soil debris at JNPA SEZ”

**2. Jurisdiction**

- a) This policy shall apply to all developmental activities in the notified area under jurisdiction of JNPA SEZ.
- b) All land in SEZ in freehold land of JNPA. The plots are allotted on lease basis and JNPA remains the sole owner for the lease duration.
- c) The applicant must abide by all applicable laws and regulations set out by appropriate authorities and government regarding the subject matter.

**3. Date of coming into force of this Policy:**

This Policy shall come into force from date of issuance and approval of the Competent Authority of Jawaharlal Nehru Port Authority.

This Policy shall be subject to review/ amendments as may be decided from time to time by JNPA.

**4. Purpose:**

- a) The intent of the policy is to provide guidelines for authorization and systematic disposal of excavated soil debris in JNPA SEZ.
- b) The policy only prescribes the procedure for disposal of excess soil after excavation and does not in any way confer any right on applicant to demand site from JNPA for disposal of excess soil.

**5. Need for Policy**

When plots are allotted to units/ co-developers or any infrastructure/ utility work is commissioned, during its execution (piling and excavation), a substantial amount of earth is excavated. In case of no appropriate location to dispose this excavated soil debris, it may lead to unwanted pile of soil in vacant plots or green area leading to environmental nuisance and even pose security threat. Therefore, there is a need for allocating a disposal site and to have policy guidelines to regulate disposal of excavated soil debris in JNPA SEZ.

**6. Disposal Site:**

To facilitate the proper disposal of soil debris, vacant low-lying land with adequate capacity will be identified in JNPA SEZ, from time to time, wherein the soil can be disposed. The site will be mentioned in the NOC given to the applicant.

**7. Eligible entities:**

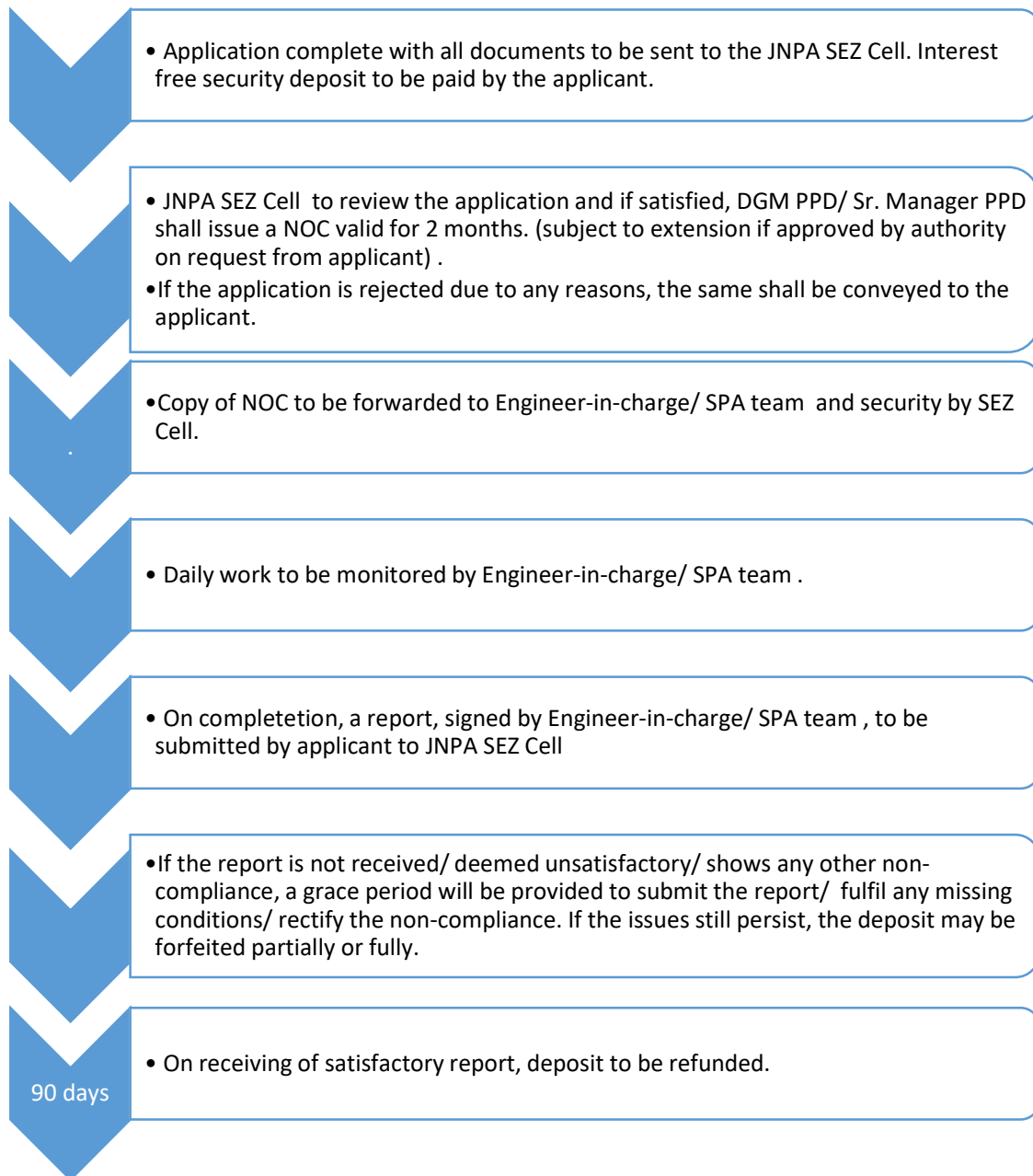
Any plot-holder in JNPA SEZ that has been issued Development Permission with Commencement Certificate or any Contractor with Work Order to implement infrastructure/ civil works project within the SEZ.

**8. Procedure for application for disposal of soil debris:**

- a. The Unit Holder/ Co-Developer/ any other agency undertaking development works in SEZ shall apply to JNPA SEZ Cell in the Application Form 1 (**Annexure 1**) given below (includes Details about amount of excavated soil that will be disposed off (in cubic meters), the number of vehicle trips needed, and a detailed timetable of the entire task) for getting NOC for systematic disposal of soil debris generated during construction and excavation works accompanied with a copy of following documents-
  - i. Location map of plot/ site from where soil debris will be generated.
  - ii. Document of Building permission (For Unit Holders/ Co-Developers) or Work Order (for infrastructure/ civil works)
  - iii. Undertaking (**Annexure 2**) stating the disposal of soil debris will be carried out in a systematic manner, with compaction and rolling after every layer, in an environmentally sustainable manner, etc.
  - iv. Interest free Security Deposit as per details given in point (9) below
- b. On receipt of an application which is complete in all respects at JNPA SEZ Cell, and on being satisfied with all mentioned details, authorized signatory (DGM PPD or Senior Manager PPD) may issue a NOC stipulating therein necessary conditions as deemed necessary for carrying out safe operations in the authorized place only within Seven (7) working days.
- c. The NOC will be valid for a period of Two (2) months from the date of issue, unless otherwise extended by competent authority in writing on application from the concerned person.
- d. In case of any discrepancy with the application, the same shall be communicated to the applicant within a period of Seven (7) working days.
- e. In case of non-availability of site within JNPA SEZ for disposal of the soil, the unit holder/co-developer must make their own arrangement for disposal of the soil after receipt of such intimation from JNPA SEZ. The applicant must abide by all applicable laws and regulations set out by appropriate authorities and government regarding the subject matter.
- f. JNPA SEZ Cell to forward a copy of NOC to the Engineer in charge/ SPA team for periodic inspection of work in execution stage.
- g. The applicant shall have the responsibility of arranging for transport and proper disposal of soil at allocated site and in case any additional expenditure has to be incurred by JNPA at any point of time on account of improper dumping of soil, the same shall be claimed from the unit holder/codeveloper.
- h. During execution, the applicant must maintain a daily log of quantity of soil debris disposed at the allotted location. The transport vehicle shall be fitted with

appropriate GPS tracking device/ live location of vehicle must be shared for monitoring its movement by JNPA SEZ Cell.

- i. On satisfactory completion of the disposal activity, the applicant to submit a work completion report including the daily log, signed by Engineer-in-charge (EiC) / SPA team, to the JNPA SEZ Cell.
- j. If the report is not received/ deemed unsatisfactory/ shows any other non-compliance, a grace period will be provided to submit the report/ fulfil any missing conditions/ rectify the non-compliance. If the issues persist, the deposit may be forfeited partially or fully.
- k. On satisfactory review of the work completion report, the JNPA SEZ Cell may issue to refund the interest free security deposit.



## 9. Security Deposit:

- a. An interest free refundable security deposit is applicable for granting NOC for disposing of soil debris. Per plot/ work, based on the quantity of soil debris mentioned in application, following interest free security deposit will be applied:
  - i. Per plot/ work- up to 500 cu.m.= Rs. 25,000/-
  - ii. Per plot/work- above 500 cu.m.- up to 2000 cu.m.= Rs. 50,000/-
  - iii. Per plot/ work- above 2000 cu.m.- up to 5000 cu.m = Rs. 75,000/-
  - iv. Per plot/work- above 5000 cu.m =Rs. 100,000/-
- b. Deposit to be submitted as NEFT/ Demand Draft/ bankers' cheque/ pay order in favor of "Jawaharlal Nehru Port Authority," payable at Mumbai from any

Nationalized/ Scheduled Bank.

NEFT data –  
JNPA  
Bank of India, PUB, Sheva  
Saving A/c 123210110006024  
IFSC Code - BKID0001232  
MICR Code - 400013100

#### **10. Period for NOC**

The NOC for disposal of soil debris in SEZ is valid for a period of 2 months from the date of issue, unless otherwise extended by competent authority in writing on application from the concerned person.

#### **11. Right to reject application**

1. JNPA SEZ reserves the right to reject any application under the following circumstances:
  - a. If the application is incomplete in any terms
  - b. If there is insufficient vacant land available within the SEZ for dumping of soil debris
  - c. For any other reason deemed appropriate by JNPA SEZ

**Note 1:** JNPA is not obligated to allocate land to all applicants for disposing soil debris. In case of insufficient vacant land, plot holders are responsible to dispose the soil debris outside JNPA SEZ premise subject to receiving proper approvals from Customs and concerned local authority.

#### **12. Penalty for dumping without authorized NOC**

If it is found that any Unit/ Co-developer/ Contractor is dumping the excavated soil debris in SEZ premises without obtaining the NOC as per this policy, following penalty shall be applicable:

<b>Sr. No.</b>	<b>Violation Frequency</b>	<b>Penalty</b>
<b>1</b>	First	Rs. 10,000/ per trip
<b>2</b>	Second	Rs. 20,000/ per trip
<b>3</b>	Third and beyond	Rs. 50,000/ per trip

- 1) A Violation notice shall be issued by JNPA SEZ Cell for every violation. If the Unit/ Co-developer/ Contractor is found to repeatedly violate the policy, JNPA SEZ Cell may consider additional actions such as increased penalty, temporary suspension of operations, revocation of permits, or legal action based on the severity and recurrence of violations.
- 2) Payment for the penalty must be made within 15 days from the date of the notice. Failure to comply may lead to further actions or escalation of fines.

**ANNEXURE 1**  
**APPLICATION FORM**

**Date:**

**To,**  
JNPA SEZ Cell  
JNPA SEZ

**Subject: Request for NOC for disposal of excavated soil debris generated during construction activity**

I/We hereby submit application seeking NOC for disposal of soil debris within JNPA SEZ.

Sr. No.	Details	Particulars
<b>Applicant Details</b>		
1	Applicant (Company name/ Agency Name)	
2	Address	
3	For plot holders	Plot number
4		Plot Area
5	For infrastructure work contractor	Location details (Sector/ adjacent plot number)
<b>Details of soil debris</b>		
6	Total quantity of soil debris to be disposed (in cubic meters)	
7	Approximate quantity of soil debris to be disposed per day (in cubic meters)	
8	Details of transportation vehicle to be used for disposal (Registration number, PUC details)	
9	Details of tools to be used for compaction and levelling of soil debris	
10	Is the soil going to be used for back filling in original plot?	Yes/ No
		If yes, mention how much quantity will be used
		If no, mention reason

I/We forward herewith the following documents:

- a. Location map of plot allotted/site from where soil debris will be generated.
- b. Document of Building permission (for plot holders) or Work Order (for infrastructure works)

- c. Undertaking (**Annexure 2**) stating the disposal of soil debris will be carried out in a systematic manner, with compaction and rolling after every layer, in an environmentally sustainable manner, etc.

I/We agree to sign the undertaking as stated with this form and to pay the required interest free security deposit on receiving demand note.

Signature of Applicant:

Date :

Place:

Name of Applicant /Authorized Signatory:

Address:

Email ID:

Contact No:

Enclosures:

1.

2.

3.



## ANNEXURE 2

### Undertaking for Disposal of Soil Debris

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To,  
JNPA SEZ Cell  
JNPA SEZ

I/We, ..... plot number- ..... with CC number  
..... OR Work Order number ..... for  
..... works am/are applying for permission of disposal of soil debris  
generated during construction activity.

I/We hereby undertake that,

1. The soil debris generated during the construction activity like excavation and piling, sent for disposal, will be **free from any hazardous waste and pollutants**.
2. We will dump the soil debris **at our own expense, at the allocated location only, in a systematic manner**, complete with compaction and rolling after every layer. The dumping shall not be more than the **adjacent road level**.
3. We will transport the soil debris in a **vehicle duly registered, with valid PUC**.
4. We will ensure that the **driver possesses a valid license** for operating heavy commercial vehicle.
5. We will transport the soil debris **covered with either jute, tarpaulin, plastic**, or any other effective material and appropriately secured, to prevent dusting, spillage, or environmental nuisance and **ensure sprinkling of water** to suppress dust re-suspension at site.
6. We will ensure to **keep vehicle tires clean before entering roads** to prevent mud or debris from being deposited on the roads. If any debris is accidentally deposited, we take full responsibility for cleaning it promptly.
7. We ensure to **not dispose soil debris near water bodies, drainage systems**, or environmentally sensitive areas.
8. We ensure that the workers engaged in loading and unloading activities will be **equipped with efficient safety gear** to ensure protection from inhaling fine dust particles.
9. We will **not send any waste** (hazardous/ recyclable/ solid waste) for disposal.
10. If the quantity of soil debris generated on site is more than that declared in the application, we shall notify the concerned authority and apply separately for disposal of the **additional quantity of soil debris**.
11. We **indemnify JNPA SEZ** against any liability for accidents occurring during the loading, transporting, unloading, dumping, handling, etc., of the soil debris, and for any loss or damage to vehicles, injuries to personnel involved in debris handling. These risks are solely ours, and we undertake full responsibility to compensate and meet all statutory liabilities arising from such incidents.
12. We will **make advance payment of the interest free security deposit** in accordance with the quantity of soil debris estimated by us in the application.
13. It shall be **our responsibility to comply with all applicable statutory provisions/ liabilities**.

14. The charges for the work completion report to be submitted on completion of the work shall be borne by us.

Signature of Applicant:

Date :

Place:

Name of Applicant /Authorized Signatory:

Address:

Email ID:

Contact No:

### ANNEXURE 3

#### Form for NOC for Disposal of Soil Debris

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Date:

To  
(Applicant)

Subject:

Ref.:

Sir,

With Reference to your application for NOC for disposal of soil debris for the plot number/ site....., OR Work order number ..... of JNPA SEZ.

The NOC for disposal of soil debris is hereby granted as per the approved policy of excavated soil debris disposal at JNPA SEZ.

The details of allocated site for soil disposal are as below:

Sr. No.	Plot/ Area Description	Area (In Sqm.)	Quantity for Soil disposal (Cu.M)
1.			

Kindly note the following instructions which will help ensure safe and responsible transportation of excavated soil debris while minimizing environmental impact and complying with regulatory requirements:

- During transportation in vehicles, the soil debris needs to be covered by a sheet made of either jute, tarpaulin, plastic or any other effective material to prevent dispersal of dust in the air
- Vehicles should not be overloaded to avoid overflow of material (C&D wastes / construction material) during transportation.
- The loading/ unloading activities of soil debris at site to ensure that dispersal of dust borne particles is minimized by damping of soil using water sprinklers
- Sprinkling of water to suppress dust re-suspension at site.
- Workers to be provided necessary safety equipment.
- Regular checking and maintenance of vehicles should be ensured (valid PUC)
- Wheels of transport vehicles (dumpers/ trucks) to be washed/ sprayed with water prior to leaving site, in order to remove the mud from the truck tires to avoid tracking mud onto the adjacent roads and to prevent dust dispersal.
- Soil debris to be disposed at the allocated location only, in a systematic manner, complete with compaction and rolling after every layer. The dumping shall not be more than the adjacent road level.

JNPA SEZ acknowledges the receipt of Rs. .... by ..... as interest free deposit for performance of the conditions mentioned in the policy and JNPA SEZ has the right to forfeit the deposit for any violation.

Yours faithfully,

(Authorized Signatory)

JNPA SEZ Cell  
JNPA SEZ

Date-\_\_\_\_\_

Enclosures: 1. Location map for allotted site for soil disposal

## ANNEXURE 4

### Form for rejecting NOC for Disposal of Soil Debris

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Date:

To

(Applicant)

Subject:

Ref.:

Sir,

With Reference to your application for NOC for disposal of soil debris for the plot number/ site...../ Work order number ....., Sector..... of JNPA SEZ.

I have to inform you that the NOC has been refused on the following grounds:

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

Yours faithfully,

(Authorized Signatory),

JNPA SEZ Cell

JNPA SEZ

Date: \_\_\_\_\_